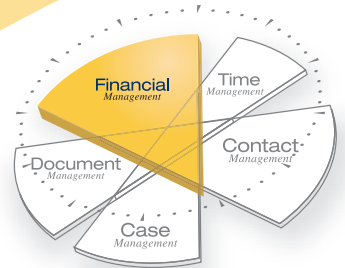




Perceptive Software
Measurable Results

AR Collection Manager Module



Dramatically
increase
cash flow and
decrease collection
time and cost!

Effectively managing accounts receivable (AR)

is crucial for maintaining the financial health of a law firm. Firms need to easily identify "at risk" clients and invoices, which are reaching the point of diminishing returns in a systematic, efficient, user-friendly way. Orion's AR Collection Manager does just that.

AR Collection Manager

Orion's AR Collection Manager dramatically streamlines collection efforts by providing both the billing attorney and accounting staff or collection manager with an instant, updated snapshot of open invoices, steps taken to collect on those invoices, when payment is expected (and how much is expected) and instructions pertaining to "doubtful" debtors. When dealing with online e-billing companies, Orion's AR Collection Manager even offers a solution when needing to track which invoices are being appealed, the date the appeal was filed and the amount in question. Law firms can increase their bottom-line by initiating, tracking and viewing collection efforts such as emails, notes about phone calls or follow-up reminders. All efforts are then linked to the invoice itself for complete collections management.

Client M. #	Client Name	Matter Name	Invoice #	Invoice Date	Net Due	Status	Expected Pmt Date	Expected Pmt Amount	Follow-Up
001546-000014	The Cookie Factory	1030 Grant Property Purch...	98100274	10/18/2004	\$1,121.30	Write Off		\$0.00	
001546-000014	The Cookie Factory	1030 Grant Property Purch...	98100598	11/14/2007	\$4,316.40	Write Off		\$0.00	
002063-000005	Arnette M. Kempel	Estate Planning	98301019	8/13/2004	\$114.50	Write Off		\$0.00	
002177-000001	Betsy Lefebvre	Estate Planning	9800288	7/29/2004	\$365.25	Doubtful		\$0.00	
002177-000001	Betsy Lefebvre	Estate Planning	9800358	8/30/2004	\$19.00	Doubtful		\$0.00	
005693-000001	Glynn Gisham	General Representation	9810088	10/13/2004	\$160.00			\$0.00	
005901-000001	Laurent Jacquemin	General Representation	9500071	1/26/2001	\$4,203.23		11/3/2014	\$4,203.23	
007070-000001	James Pritchard	General Representation	9810010	6/30/2004	\$22.59			\$0.00	
007102-000001	Neta Adams	General Representation	9400057	1/6/2001	\$2,411.45			\$0.00	
007178-000001	Chen & Mark Brown	General Representation	9810020	10/19/2004	\$44.00			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9705068	5/13/2003	\$372.95			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9705039	6/13/2003	\$130.00			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9707091	7/14/2003	\$500.51			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9708068	8/14/2003	\$17.00			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9709061	9/15/2003	\$20.05			\$0.00	
007200-000001	Sally & Spot Bagwell	General Representation	9709091	6/13/2003	\$4,741.10		11/3/2014	\$4,741.10	
007200-000001	Tom Pinkins	Early Stage v. Venture Br...	9500039	6/13/2001	\$4,741.10			\$0.00	
007540-000001	James Joyce	General Representation	9810018	10/13/2004	\$1,312.05			\$0.00	
007728-000001	James A. Garfield	General Representation	9810002	10/13/2004	\$1,590.05	Doubtful		\$0.00	
007844-000001	Hai Dvoznak	General Representation	9810054	10/13/2004	\$75.65			\$0.00	
007892-000002	Hai Today Gone Tomorrow	Appeal Post-Judgment...	9810081	10/13/2004	\$49.00			\$0.00	
007893-000001	Country Garden Forest	General Representation	9810075	10/13/2004	\$8.00	Doubtful		\$0.00	
007875-000001	Capital Variety Store	Thomas v. Jerry	9810077	10/13/2004	\$213.89			\$0.00	
008067-000001	Supercuts Hair Salon	General Representation	9810036	10/13/2004	\$13.39	Doubtful	11/3/2014	\$13.39	
008087-000001	Southern Consulting Serv...	General Representation	9809073	9/14/2004	\$1,394.15			\$0.00	
008097-000001	Southern Consulting Serv...	General Representation	9810076	10/13/2004	\$329.29			\$0.00	
008174-000001	Nick G. Larson, Esq	General Representation	9806195	6/11/2004	\$720.00		11/2/2014	\$720.00	
008174-000001	Nick G. Larson, Esq	General Representation	9807014	7/14/2004	\$650.00		11/2/2014	\$650.00	
008203-000001	Phi Mookley, Esquire	General Representation	9810084	10/13/2004	\$881.05			\$0.00	
008207-000001	Ten Salsbury Milton	Board Member	9810001	10/13/2004	\$60.00			\$0.00	
008259-000001	Bealco Dooding	General Representation	9810089	10/13/2004	\$556.00			\$0.00	
					\$28,963.05			\$10,337.72	

Current	\$1-60	\$1-90	
Fees	\$0.00	\$0.00	\$0.00
Costs	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Interest	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

91-120	Over 120	Total	
Fees	\$0.00	\$27,959.47	\$27,959.47
Costs	\$0.00	\$665.71	\$665.71
Expenses	\$0.00	\$325.18	\$325.18
Interest	\$0.00	\$32.69	\$32.69
Total	\$0.00	\$28,963.05	\$28,963.05

Collection Status
<input type="checkbox"/> Doubtful
<input checked="" type="checkbox"/> Schedule for Follow-Up
<input type="checkbox"/> Write Off

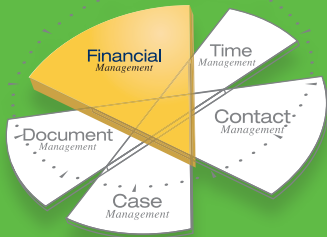
Appel Information
Appel Date: <input type="text"/>
<input type="checkbox"/> Approved
Amount: <input type="text"/> \$0.00

RECIPIENTS RELATED EVENTS JOURNALS EMAILS						
Name	Relationship	Notes	Primary	Mobile	Email	Main Address
1030 Grant Property Purchase	Client				info@cookiefactory.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308
ADAMS, GERRY	Judge		(770) 454-9357			1624 Elliott Road, McDonough, GA 30253
BENNETT, JESSIE	Corporate Officer	President	(770) 957-1442		kham@orionlaw.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308
CAVONSON, ANDREW	Employee	Paralel Services	(770) 454-9357	(404) 123-6943	adavon@cookiefactory.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308
DEFOE, WILLIAM	Board Member	Chairman	(770) 454-9357		cmh@orionlaw.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308
EDWARDS, NANCY E.	Firm Attorney		(404) 635-1161		nancy@cookie.com	
HARRIS, KATHRYN	Board Member		(770) 454-9357	(938) 765-4321	kham@orionlaw.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308
HARRIS, KAYLA	Corporate Officer	CEO	(770) 454-9357		kham@cookiefactory.com	46 Peachtree Street, Suite 220, Atlanta, GA 30308

"We recently installed Orion's AR Collection Manager at our firm and it has already saved us a lot of time. Our entire collection ledger is now maintained and updated electronically, and everyone at the firm can view collections status in real-time. We especially like that the Collection Manager can generate collections notices in either email or letter format, and that we can efficiently mark write-offs in the system. For anyone that currently uses a handwritten Collection ledger, Orion's system is a tremendous timesaver that keeps excellent track of what actions have been taken on collection, for the benefit of everyone at the firm."

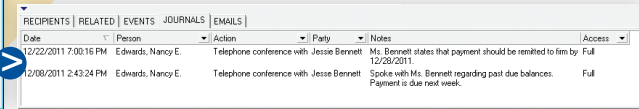
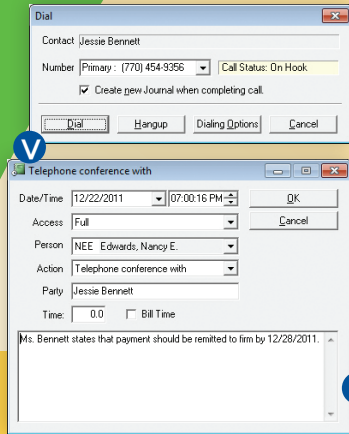
Kari Frerk
Director of Finance
**Dickinson,
Mackaman, Tyler
& Hagen, P.C.**

Simple, user-friendly interface provides attorneys and accounting managers with accurate, real-time information about unpaid invoices.



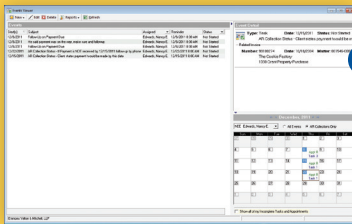
Easily Communicate and Record Collection Activities

Telephone calls to those responsible for coordinating payment are made effortless with Orion's **Smart Dialer**®. Upon completing the phone call, the user is prompted to store a record that the call took place using Orion's "Journal" tool. Collection status meeting notes, as well as most any other activity, can also be related to invoices, viewable at the Client, Matter or invoice level.

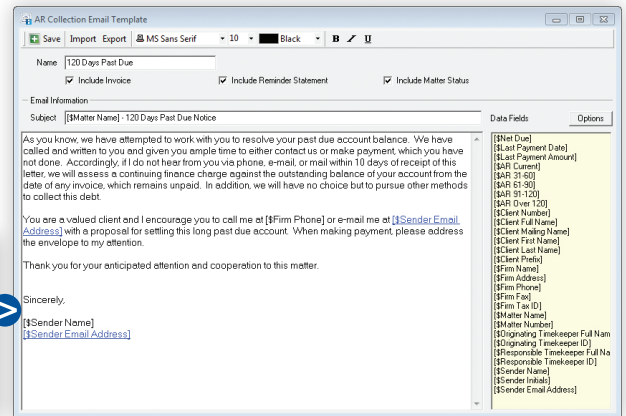
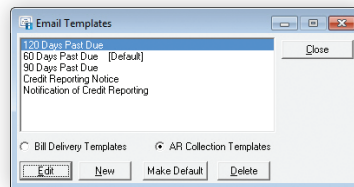


Orion's AR Collection Manager's Robust Features Include:

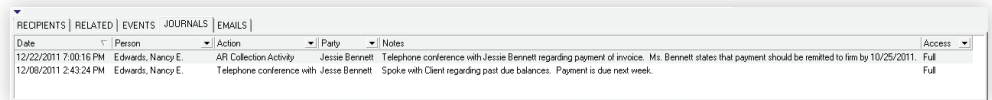
- Manage AR Collection Activity at the Client, Matter or Invoice level
- View key statistical AR information in summary and invoice level simultaneously
- Forward "collection instructions" to management for review
- Identify "doubtful" invoices (and include or exclude them from an aged accounts receivable report)
- Tag invoices to be "written-off" for the accounts receivable clerk
- Easily identify collection contacts for various communications
- Record actions taken to collect using Orion's "Journal" tool
- Track expected payment dates, amounts as well as information related to the appeal process when coordinating payment with online legal e-billing companies
- Create reminders for follow-up



The AR Collection **Email Template Generator**® allows your firm to create custom collection email templates in Microsoft® Outlook for the collections process; ensuring that emails are consistent in appearance and content so the firm gets paid on-time. With straightforward, easy-to-use drag and drop object control, create unlimited number of email templates. Open invoices, reminder statements or portions of Orion's Matter Status® report can be attached to emails in PDF format, maintaining all formatting, using Orion's built-in PDF generator.

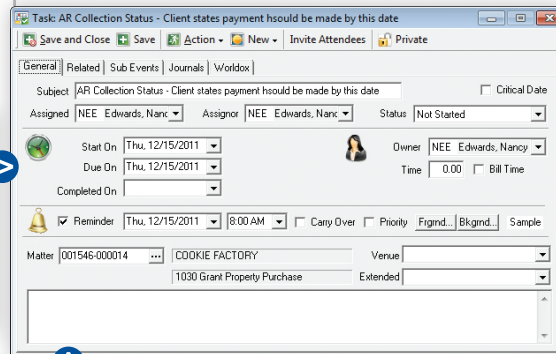


As with other collection activities, these emails are automatically stored and related to each invoice viewable at the Client, Matter or invoice level.

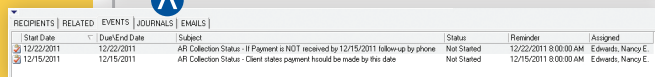


Collection Follow-Up Reminders

Upon completing a phone call or receiving a reply from an email promising payment by a specific date, follow-up reminders can be created. Billing attorneys, their staff and accounting managers alike can view the status of these reminders from the Client or Matter views of the AR Collection Manager by identifying the related invoice, or by Orion's AR Collection Manager's Event Viewer.



- Customizable email templates for collection communications
- Block new matter opening for clients in collections
- Print and distribute accounts receivable reports including collection status and notes



For more information about Orion's AR Collection Manager or other products visit www.orionlaw.com or email info@orionlaw.com.